



Potomac  
State College  
West Virginia University

**REALIZE**  
WHAT'S POSSIBLE

APPLICATION FOR ADMISSION

## Instructions for completing:

1. Please complete all information requested in this application and mail to Potomac State at the address listed on the top of the next page. Please print neatly.
2. Please forward an official copy of your high school transcript and official transcripts for all colleges previously attended. We must receive them in their original, sealed envelopes.
3. If you are a GED recipient, please forward an official copy of your GED certificate and GED scores. We must receive them in their original, sealed envelopes.
4. Have official results of the ACT or SAT sent to Potomac State College of West Virginia University. Potomac State's ACT Code is 4529; SAT Code is 5539.
5. An immunization form will be sent to you once you are admitted to Potomac State. Be sure to complete this form and send it to us before you enroll.
6. If you are a high school senior, please request that a copy of your final official transcript be sent to Potomac State College of West Virginia University after graduation from high school.

**No application fee required.**

## MAJOR PROGRAMS at Potomac State College

### AGRICULTURE

- Agriculture and Environmental Education
- Agriculture Technology
- Agronomy
- Animal Science
- Equine Production and Management
- General Agriculture
- Horticulture
- Pre-Veterinary Medicine
- Resource Management

### ARTS AND SCIENCES

- Biology
- Chemistry
- Communication Studies
- Criminology
- English
- Environmental Geoscience
- General Studies
- Geology
- History
- Mathematics
- Modern Languages
- Physics
- Political Science
- Pre-Dentistry
- Pre-Forensic and Investigative Science
- Pre-Law
- Pre-Medical Lab Science
- Pre-Medicine
- Pre-Nursing

- Pre-Occupational Therapy
- Pre-Pharmacy
- Pre-Physical Therapy
- Pre-Social Work
- Psychology
- Sociology

### BUSINESS AND ECONOMICS

- Business Administration
- Economics
- Hospitality and Tourism Management

### BUSINESS TECHNOLOGY

- Business Technology

### CRIMINAL JUSTICE STUDIES

- Criminal Justice Studies

### EDUCATION

- Early Childhood Education
- Elementary Education
- Physical Education Athletic Coaching Emphasis
- Physical Education Teacher Emphasis
- Physical Education Sport Management Emphasis
- Secondary Education

### ENGINEERING

- Civil
- Electrical
- Mechanical

### FORESTRY

- Parks and Recreation
- Resource Management
- Wildlife Resources
- Wood Industries

### HOSPITALITY

- Tourism and Hospitality (Culinary)

### INFORMATION TECHNOLOGY

- Computer Information Systems
- Office Systems Technology

### JOURNALISM

- Journalism

### TECHNICAL STUDIES

- Technical Studies (General)

**Potomac State offers four-year/ bachelor's degree programs in the following areas:**

Business Management (B.A.S.)  
Criminal Justice (B.A.S.)  
Regents Bachelor of Arts (R.B.A.)

- Associate of Arts (transfer degrees)
- Associate of Applied Science (career-technical degrees)
- Both Associate of Arts and Applied Science

# APPLICATION FOR ADMISSION



Office of Enrollment Services  
75 Arnold Street  
Keyser, WV 26726

800-262-7332 | 304-788-6820

[www.potomacstatecollege.edu](http://www.potomacstatecollege.edu) | [go2psc@mail.wvu.edu](mailto:go2psc@mail.wvu.edu)

1. Applicant Name: \_\_\_\_\_  
LastFirstMiddle
2. Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (For internal use only. Will be kept confidential.)
3. Please print all maiden or other names you have used so we can match your academic records.  
\_\_\_\_\_
4. Have you ever attended: Potomac State College?  Yes  No If Yes, for which semester/year? \_\_\_\_\_  
West Virginia University?  Yes  No If Yes, for which semester/year? \_\_\_\_\_
5. Mailing Address: \_\_\_\_\_  
Street  
\_\_\_\_\_  
City State ZIP Code
8. Permanent Address (if different): \_\_\_\_\_  
Street  
\_\_\_\_\_  
City State ZIP Code
6. County: \_\_\_\_\_
9. County: \_\_\_\_\_
7. Cell Phone: (     ) \_\_\_\_\_ - \_\_\_\_\_
10. Home Phone: (     ) \_\_\_\_\_ - \_\_\_\_\_
11. Permanent E-mail Address: \_\_\_\_\_
12. Name of person to contact in case of missing person/emergency (this can be your parent or guardian):  
\_\_\_\_\_  
LastFirstMiddleRelationship
13. Emergency Address (if different from above address): \_\_\_\_\_  
Street  
\_\_\_\_\_  
City State ZIP Code
14. Telephone: (     ) \_\_\_\_\_ - \_\_\_\_\_
15. Parent's/Guardian's E-mail Address: \_\_\_\_\_
16. Please indicate semester/year for which you are applying: \_\_\_\_\_ Year  Full-time  Part-time  
 Fall (August-December)  Spring (January-May)  Summer (May-August)
17. Please indicate admission type:  Freshman  Transfer  High School Student  Second Degree  
 Visiting Student  Non-degree  Readmit
18. Intended Major: \_\_\_\_\_ (see major table on preceding page)
19. Gender:  Male  Female
20. Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ (month/day/year)
21. Citizen Status:  U.S. Citizen  Permanent Resident with Alien Card (enclose copy of both sides of card)  
 Refugee  \*Non-Immigrant/Other Visa Type (specify): \_\_\_\_\_
22. \*Non-immigrants, please indicate your nation of citizenship: \_\_\_\_\_ Nation of Birth: \_\_\_\_\_
23. Ethnic Background (optional): \_\_\_\_\_  
Do you consider yourself to be Hispanic/Latino?  Yes  No  
In addition, select one or more of the racial categories to describe yourself:  American Indian or Alaskan Native  
 White  Hawaiian/Pacific Islander  Asian  Black or African American

# APPLICATION FOR ADMISSION (continued)

24. Check any intercollegiate athletic teams in which you are interested in participating:  
 Men's baseball     Men's and women's basketball     Men's and women's cross country  
 Men's and women's lacrosse     Men's and women's soccer     Women's softball     Women's volleyball

25. Are you a resident of the state of West Virginia?  Yes  No  
 If Yes, when did you begin living continuously in West Virginia? \_\_\_\_/\_\_\_\_/\_\_\_\_  
month/day/year

If Yes, where? (if different from permanent address) \_\_\_\_\_  
Street City

26. Last year, did anyone claim you as a dependent for income tax purposes?  Yes  No  
 If Yes, who? \_\_\_\_\_  
Name Relationship to you Street City State ZIP Code

27. Are you a veteran or currently serving in the military service?  Yes  No  
 Are you a dependent of one?  Yes  No

28. High School Attended: \_\_\_\_\_

29. Graduation Date: \_\_\_\_/\_\_\_\_/\_\_\_\_      GED Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
month/year month/year

30. When did you take the ACT/SAT?      When do you plan to take the ACT/SAT?  
 ACT \_\_\_\_/\_\_\_\_/\_\_\_\_    SAT \_\_\_\_/\_\_\_\_/\_\_\_\_      ACT \_\_\_\_/\_\_\_\_/\_\_\_\_    SAT \_\_\_\_/\_\_\_\_/\_\_\_\_  
month/year month/year month/year month/year

31. College Education: Please list all formal educational experiences (if any) since you graduated from high school. You must request that each school send Potomac State an official transcript. Attach extra sheets if needed.

Name of School	Location	Dates	Degree Earned
_____	<small>city/state</small>	From ____/____/____ to ____/____/____ <small style="margin-left: 50px;">month/year</small> <span style="margin-left: 50px;"><small>month/year</small></span>	_____
_____	<small>city/state</small>	From ____/____/____ to ____/____/____ <small style="margin-left: 50px;">month/year</small> <span style="margin-left: 50px;"><small>month/year</small></span>	_____

32. Are you currently enrolled in the last college listed above?  Yes  No  
 33. Are you academically eligible to return to your most recently attended college/university?  Yes  No  
 34. If transferring credit from another college or university, how many credit hours have you completed? \_\_\_\_\_  
 35. Highest level of education your father/mother completed?  
 Middle School/Junior High     High School     Some College     College Degree

I affirm that the information I have provided on this application form and all other admissions application materials is complete, accurate, and true to the best of my knowledge. Omitting or providing false information can lead to nonacceptance, the nullification of Potomac State credit, and/or dismissal. In addition, I understand that I am responsible for payments of all fees. In consideration of my admission and enrollment, I, the undersigned, so hereby agree to assume and pay any and all costs and charges including interest, collection, and reasonable attorney's fees for delinquent accounts.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_