



CHECKLIST

DURING ORIENTATION

- Check-in and receive your name tag and information packet in the front lobby of Church McKee
- Claim your account at <https://login.wvu.edu>
- Complete placement testing (if necessary)
- Speak to a financial aid counselor regarding the status of your financial aid award
- If living on campus; complete housing application or check status of housing
- Meet with an academic advisor to register for your courses
- Receive a printed copy of your course schedule
- Pick up your t-shirt when you meet with your academic advisor to register for classes
- Get your Potomac State College photo ID and officially become a Catamount (*bring photo ID for proof of identity*)
- Visit all the information tables and explore the services that Potomac State College provides to keep our students safe, healthy, happy, connected and well fed. College can be challenging, so it's important to have help along the way.
- Complete and return all appropriate forms to one of our helpful staff sporting the blue and gold colors of Potomac State College
- Hungry? Grab a bagged lunch in the front lobby of Church McKee or experience first-hand our dining services located in University Place (11:30 a.m. – 1:30 p.m.)
- If you have not had the opportunity to see our campus, take advantage of the campus tours that are offered (11:30am, 12:00pm and 12:30pm)
- Today is your day...make sure all your questions have been answered before you leave.

AFTER ORIENTATION

- We are always looking for ways to improve our future orientation events. Please take time and complete the PSO evaluation: <https://urwvu.wufoo.com/forms/psopotomac-state-orientation-evaluation/>
- Bookmark [WVU Portal \(MIX\)](#) for quick access to your student account
- Memorize your WVU Login and student ID number
- Check WVU Portal (MIX) email twice a week throughout the summer for updates
- Check WVU Portal (MIX) email or personal email for PSC Facebook App invitation
- Submit required [immunization form](#) to the Enrollment Services Office
- Submit final high school transcript to the Enrollment Services Office
- Check your course schedule for classroom changes through WVU Portal (MIX)
- Check financial aid status through WVU Portal (MIX) for any outstanding requirements that prevent your aid from disbursing
- Interested in making monthly payments? Visit <https://tuitionpaymentplan.com/wvu>
- Expecting a refund? Sign up for direct deposit through WVU eRefund at <https://wvu.afford.com/refunds>
- Reserve your books (and use financial aid to pay if available)
- Pay your bill (less displayed financial aid) by July 26, 2017
- Move in on Sunday, August 13, 2017
- Plan to participate in the new student orientation program on August 14th and 15th
- Start your classes on Wednesday, August 16, 2017
- Welcome to the Potomac State College Catamount family!